

## MINUTES

### REGULAR MEETING OF THE WEST TURLOCK SUBBASIN TECHNICAL ADVISORY COMMITTEE

TURLOCK IRRIGATION DISTRICT, CONFERENCE ROOM 203, MAIN OFFICE BUILDING  
333 EAST CANAL DRIVE, TURLOCK, CALIFORNIA

2:00 p.m., Thursday, November 16, 2017

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**MEMBERS PRESENT:** City of Ceres, Jeremy Damas  
City of Modesto, Miguel Alvarez  
City of Turlock, Michael Cooke (Chair)  
City of Turlock, Fallon Martin  
City of Waterford, Karen Morgan  
Delhi County Water District, Stan Feathers  
Denair Community Services District, Richard Lindo  
Hilmar County Water District – Curtis Jorritsma  
Keyes Community Services District – Michelle Harris  
Keyes Community Services District – Mike Jones  
Merced County, Lacey Kiriakou (Vice Chair)  
Turlock Irrigation District, Debbie Liebersbach  
Turlock Irrigation District, Brandon McMillan  
Turlock Irrigation District, Herb Smart  
Turlock Irrigation District, Bill Penney  
Turlock Irrigation District, Michael Clipper (GSA Treasurer)  
Special Counsel, Valerie Kincaid

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- 1) **CALL TO ORDER** – The meeting was called to order at 2:03 p.m. Michael Cooke, WTS TAC Chair, asked for introductions of members present from both the West and East Turlock Subbasins.
- 2) **APPROVAL OF MINUTES**  
  
**MOTION:** Delhi County Water District (S. Feathers) moved, Hilmar County Water District (C. Jorritsma) seconded, that the minutes from the October 26, 2017 meeting be approved as submitted. All voted in favor with none opposed. The Chair declared the motion carried.
- 3) **PUBLIC PARTICIPATION** – There was none.
- 4) **BUDGET**  
Michael Clipper, WTS GSA Treasurer, provided a brief report on the current bank account balance and pending invoices. No action was taken.

**5) MEMORANDUM OF AGREEMENT**

Valerie Kincaid (Special Counsel) provided an update on the final wording of the Memorandum of Agreement (MOA) between the West Turlock and East Turlock Groundwater Sustainability Agencies and cost distribution for the Groundwater Sustainability Plan (GSP). After some discussion the TAC took the following action:

**MOTION:** Delhi County Water District (S. Feathers) moved, Denair Community Services District (R. Lindo) seconded, to recommend that the West Turlock Subbasin Groundwater Sustainability Agency approve the Memorandum of Agreement between the West Turlock and East Turlock Groundwater Sustainability Agencies, and approve the cost distribution for the Groundwater Sustainability Plan. All voted in favor with none opposed. Motion carried.

**6) GROUNDWATER SUSTAINABILITY PLANNING (GSP) FUNDING**

Debbie Liebersbach (TID) provided an update on the grant application and recommended the GSA establish a budget amendment for the GSP and a working fund through a cash call for contributions from GSA member agencies to enable payment of invoices while waiting for reimbursement from the State, as well as to pay the GSA's portion of the project expenses. After some discussion, the TAC took the following action:

**MOTION:** Merced County (L. Kiriakou) moved, Delhi County Water District (S. Feathers) seconded, to create a cash call for contributions from GSA member agencies based on the budget exhibit. All voted in favor with none opposed. Motion carried.

**7) GSP INVOICE PAYMENT PROCESS**

Michael Clipper (TID) recommended creating a process for approval to pay invoices for GSP work completed by consultants on behalf of both the West Turlock and East Turlock Subbasin GSA's. Michael Cooke (City of Turlock) and Kevin Kauffman (Eastside Water District) suggested creating subcommittees to approve invoices and make recommendations to the TAC. After some discussion, the TAC took the following action:

**MOTION:** Hilmar County Water District (C. Jorritsma) moved, City of Turlock (F. Martin) seconded, to create subcommittees for West Turlock and East Turlock to approve invoices and make recommendations to the TAC. All voted in favor with none opposed. Motion carried.

**8) NOTICE TO THE DEPARTMENT OF WATER RESOURCES (DWR)**

Lacey Kiriakou (Merced County) recommended that the GSA file a notice with DWR indicating that they will be developing a Groundwater Sustainability Plan. After some discussion, the TAC took the following action:

**MOTION:** TID (D. Liebersbach) moved, City of Turlock (F. Martin) seconded, that the GSA file a notice with DWR indicating the development of a Groundwater

Sustainability Plan after the contract is signed in January. All voted in favor with none opposed. Motion carried.

**9) PROPOSAL REVIEW & PRESENTATION PROCESS – AD HOC VS CLOSED SESSION**

Michael Cooke (City of Turlock) recommended creating a process for the Technical Advisory Committee to review proposals to prepare a Groundwater Sustainability Plan (GSP) and to interview respondents. After some discussion, the TAC took the following action:

**MOTION:** City of Waterford (K. Morgan) moved, Delhi County Water District (S. Feathers) seconded, to call a special meeting on December 7, 2017, to review proposals for the GSP and a special meeting to interview respondents on December 18, 2017. All voted in favor with none opposed. Motion carried.

**10) PROPOSAL REVIEW GRADING PROCESS**

Debbie Liebersbach (TID) recommended approval of criteria for evaluating proposals to prepare a Groundwater Sustainability Plan. After some discussion, the TAC took the following action:

**MOTION:** Delhi County Water District (S. Feathers) moved, Hilmar County Water District (C. Jorritsma) seconded, to approve criteria for evaluating proposals to prepare a Groundwater Sustainability Plan. All voted in favor with none opposed. Motion carried.

**11) GSA LIABILITY INSURANCE**

Valerie Kincaid (Special Counsel) provided information on liability insurance for the West Turlock Subbasin GSA. The insurance can be obtained through ACWA. No action was taken.

**12) GSP AD HOC COMMITTEE**

Michael Cooke (City of Turlock) recommended the creation of a process for TAC members to interact and provide direction to the consultant preparing the Groundwater Sustainability Plan (GSP), and evaluate the necessity of establishing a GSP Ad Hoc Committee. After some discussion, the TAC took the following action:

**MOTION:** Hilmar County Water District (C. Jorritsma) moved, Delhi County Water District (S. Feathers) seconded, to create a subcommittee to provide direction to the consultant preparing the GSP and report to the TAC. All voted in favor with none opposed. Motion carried.

**13) LETTERS OF SUPPORT**

Michael Cooke (City of Turlock) recommended the WTS TAC submit a letter of funding support for Delhi and Merced County to the Leadership Council for Justice and Accountability. After some discussion, the TAC took the following action:

**MOTION:** Hilmar County Water District (C. Jorritsma) moved, City of Turlock (F. Martin) seconded, to submit a letter of funding support for Delhi and Merced County to the Leadership Council for Justice and Accountability. All voted in favor with none opposed. Motion carried.

**14) SGMA-RELATED UPDATES**

Valerie Kincaid (Special Counsel) reported the DWR distributed GSP BMP thresholds and undesirable results. Valerie will submit the BMP's to the WTS TAC for review but the responsibility to meet the BMP's will be on the consultant.

**15) NEXT MEETING** – The next regular meeting is scheduled for December 21, 2017.

**16) ADJOURNMENT**

**MOTION:** It was moved and seconded to adjourn the meeting at 3:54 p.m. All voted in favor with none opposed. Motion carried.

Respectfully Submitted:



Allison Martin  
Acting Secretary,  
West Turlock Subbasin TAC